

## **U.S. DOT Volpe Conference Center Room Capacities**

## Main Conference Room in the Volpe Conference Center

The main conference area includes Rooms 207-211 (larger rooms in the main conference area), and can be used as one, open meeting area for large events, or it can be configured to accommodate attendees in a number of different ways. The full large conference room can accommodate about 600 people in theater-style seating.

Here are the estimated seating capacities for each of the different configurations.

		CLASSROOM	BOARDROOM	THEATER STYLE	U-SHAPE	CLUSTERS
ROOM NUMBERS	DIMENSIONS (APPROX.)					
Room 207	25' wide x 48' deep	28	40	100	32	48
Room 208	25' wide x 48' deep	28	40	100	32	48
Room 209	25' wide x 48' deep	28	40	100	32	48
Room 210	25' wide x 48' deep	28	40	100	32	48
Room 211	25' wide x 48' deep	28	40	100	32	48



		CLASSROOM	BOARDROOM	THEATER STYLE	U-SHAPE	CLUSTERS
ROOM NUMBERS	DIMENSIONS (APPROX.)	* * * *				
Room 207+ Room 208	50' wide x 48' deep	56	80	210	TBD	96
Room 208+ Room 209	50' wide x 48' deep	56	80	210	TBD	96
Room 209+ Room 210	50' wide x 48' deep	56	80	210	TBD	96
Room 210+ Room 211	50' wide x 48' deep	56	80	210	TBD	96
Room 207+ Room 208+ Room 209	75' wide x 48' deep	84	120	320	TBD	144
Room 208+ Room 209+ Room 210	75' wide x 48' deep	84	120	320	TBD	144
Room 209+ Room 210+ Room 211	75' wide x 48' deep	84	120	320	TBD	144



		CLASSROOM	BOARDROOM	THEATER STYLE	U-SHAPE	CLUSTERS
ROOM NUMBERS	DIMENSIONS (APPROX.)	* * * *				***
Room 207+ Room 208+ Room 209+ Room 210	100' wide x 48' deep	112	160	450	TBD	192
Room 208+ Room 209+ Room 210+ Room 211	100' wide x 48' deep	112	160	450	TBD	192
Room 207+ Room 208+ Room 209+ Room 210+ Room 211	125' wide x 48' deep	140	200	600	TBD	240



## Other Rooms in the Volpe Conference Center

There are other conference rooms located in the Volpe Conference Center on the 2nd floor that are reservable.

Room Number	Room Format	Maximum Capacity at the Table	
Room 202	20-person conference room	20	
Room 206	20-person conference room	20	
Room 203	10-person conference room	10	
Room 204	10-person conference room	10	
Room 205	10-person conference room	10	
Room 216	4-person meeting room	4	
Room 217	4-person meeting room	4	
Room 218	4-person meeting room	4	
Room 219	4-person meeting room	4	

## **How to Reserve**

Contact ConferenceCenterUSDOTVolpeCenter@dot.gov for reservation inquiries.