

U.S. DOT Volpe Center's Lifecycle Support for Grant Programs



U.S. DOT Volpe Center's multidisciplinary team of experts collaborate to deliver innovative solutions to support and advance all aspects of the funding cycle and grant application management processes.

Technical expertise for effective program management:



Define Program Guidance

- Based on legislation and direction, provide program guidance, purpose, goals, etc.
- Develop specific program guidance/impacts aimed at appropriate audiences



Coordinate Research Activities

- Tie-in to research communities (e.g., TRB)



Support Internal Program Administration

- Create internal communications strategy (to ensure support/buy-in), create and distribute materials
- Develop internal procedures/authorities/roles and responsibilities



Conduct Program Evaluation

- Evaluate the program as a whole or by specific elements (communications, application process, evaluation/selection process, etc.)
- Conduct specific project evaluations, accomplishments, and reporting
- Compile lessons learned and best practices
- Provide administrative/legislative recommendations (including reauthorization coordination)

Decades of experience across the funding cycle:



Determine General Program Guidance

- Establish program purpose and goals based on legislation or other authority
- Support choosing a format for distributing funding or support to applicants



Define the Application Process

- Develop applications and eligibility criteria
- Provide logistics support (e.g., where/when to send applications, FAQs, etc.)



Provide Technical Assistance Pre- or Post-Award

- Design specialized tools, technical assistance, and data analysis support
- Conduct pre- and post-grant obligation activities, planning, design, construction, reporting on performance measures, and close-out



Evaluate Projects and Manage Selection Process

- Review grants and applications with recommendation for award
- Provide subject matter experts for technical reviews
- Facilitate the review process among various agencies



Coordinate Training and Overall Communications

- Create external stakeholder outreach strategy tailored to potential audiences, including applicants, other relevant agencies and programs, broader community/public, legislative representatives, etc.
- Produce and distribute guidance and other materials (e.g., newsletters)
- Develop training materials and coordinate education programs

Contact

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